

APEX UNIVERSITY, JAIPUR

FELLOWSHIP/ SCHOLARSHIP POLICY FOR PHD SCHOLAR

The Fellowship/Scholarship Policy for Ph.D. Scholars is designed to encourage research and academic excellence by supporting students pursuing their doctoral studies. Apex University emphasizes the importance of Apex University offering financial support to Ph.D. scholars, either through institutional programs or by facilitating access to external funding sources.

General outline of how Apex University structures a fellowship/scholarship policy for Ph.D. scholars:

1. Purpose and Objectives

The fellowship or scholarship policy for Ph.D. scholars is intended to:

- Provide financial assistance to meritorious and deserving Ph.D. candidates.
- Promote high-quality research in areas of national or regional importance.
- Facilitate the completion of doctoral studies without financial hardship.
- Encourage interdisciplinary research and innovation.
- Provide financial assistance to employee for enrollment in Ph.d. program

2. Eligibility Criteria:

Ph.D. fellowships or scholarships will be offered based on the following eligibility criteria:

- Academic Merit:** Candidates must demonstrate academic excellence in their postgraduate and undergraduate studies, often with a minimum qualifying percentage or CGPA.
- Research Proposal:** Applicants must submit a well-defined research proposal that aligns with the institution's research priorities and contributes to societal, scientific, or technological advancements.
- Institutional Affiliation:** Candidates must be enrolled in a full-time Ph.D. program at Apex University Jaipur.
- Other Considerations:** Apex University will prioritize candidates from underrepresented groups, economically weaker sections, or specific regions.

3. Types of Fellowships/Scholarships:

a. Institutional Fellowships/Scholarships:

- The Apex University Jaipur awards Scholarship for Ph.D. Scholars: Limited financial assistance in the form of Scholarship Rs.25000/- per month or waive off the tuition fees as per recommendation of the Committee for three years for the selected full-time Ph.D. students.



- Publication and Research Award Incentive for Students to Excel: To inculcate and promote research amongst students of Apex University Jaipur.
- To promote research amongst employee of Apex University

b. Government or External Fellowships:

Apex University Jaipur will also facilitate access to government- sponsored fellowships such as:

- UGC Junior Research Fellowship (JRF) and Senior Research Fellowship (SRF).
- CSIR Fellowships for science and technology research.
- Apex University Jaipur will help students navigate the application process for these prestigious national fellowships.

c. Industry-Sponsored Scholarships:

Apex University Jaipur has partnerships with industries and corporate entities that fund research in specific areas of interest. PhD candidates working on applied research or innovation projects may be eligible for these scholarships.

4. Application Process

The process typically involves:

- Application Form:** PhD scholars must submit a formal application through their institution's research office or scholarship committee.
- Supporting Documents:** This includes a research proposal, letters of recommendation, academic transcripts, and proof of enrollment in the PhD program.
- Screening and Selection:** A committee evaluates applications based on academic performance, the quality of the research proposal, and alignment with institutional research goals.
- Interview or Presentation:** Shortlisted candidates may be invited for an interview or asked to present their research work to a panel.

5. Duration and Renewal:

- Fellowships are typically awarded for a period of 3 years, depending on the institution's policy and the nature of the research.
- Renewal is usually contingent on satisfactory progress in the PhD program. Scholars may need to submit progress reports, publications, or feedback from their PhD supervisors to renew the fellowship for subsequent years.

6. Amount of Scholarship:

The amount may vary depending on the financial condition of candidate & importance of research. Institutional fellowships may cover:



- Full or Partial Tuition Fees.
- Monthly Stipend to cover living expenses.
- Research Grants to fund project-related expenses like lab equipment, fieldwork, or travel for conferences.
- Government-funded fellowships, such as UGC JRF or CSIR, offer a fixed monthly stipend along with contingency grants for research expenses.

7. **Responsibilities of Scholarship Holders:**

PhD scholars receiving fellowships or scholarships are usually required to:

- **Maintain a Good Academic Standing:** Continuously meet academic and research performance benchmarks.
- **Submit Progress Reports:** Regularly report their research progress to their supervisor or the fellowship committee.
- **Publish Research:** University may require scholars to publish a minimum number of papers in peer-reviewed journals/UGC CARE, contributing to the institution's research output.
- **Engage in Institutional Activities:** Scholars may be asked to participate in academic seminars, workshops, or conferences organized by the institution.
- **Teaching assignment:** To enhance Teaching Skill, Apex University Jaipur provides opportunities to take 5 hrs per week classes.



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Name of Scholarship/Fellowship:.....

Date:

1	Name of the Student	
2	Registration No.	
3	Course name	
3	Mobile Number	
4.	E-Mail address	
5	Hostel/Residential Address	
6	Name of Scholarship/Fellowship awarded	
6	Order/Office Order(attach copy)	Date:.....
7	SBI Account No. (attach Passbook copy)	

DETAILS OF CLAIM

Period From	Period Upto	Rate (P.M)

Certified that, I am not in receipt of any other Scholarship/Fellowship from any other sources. I authorize the University to deduct the amount, if any, payable by me towards the University/Mess dues etc. from my fellowship amount.

(Signature of claimant)

CERTIFICATE

1. It is certified that is a regular student of the School, his/her attendance record is maintained and he/she has fulfilled conditions attached to the award of this fellowship/ Scholarship.
2. It is further certified that the claimant is eligible to avail the Fellowship/Scholarship as he/she fulfils the eligibility criteria including minimum attendance prescribed by the University.

Date:

Signature & Seal of the Supervisor

Signature & Seal of the Chairperson/Dean

REPORT OF SCHOLARSHIP & PROJECT SECTION

1. Period for which claim is due.....
2. Gross amount of claim Rs.....
3. Amount to be recovered/deducted as per Account Report (if any) Rs.....
4. Net amount payable to claimant Rs.....

Rs.....

(Rupees In Words).....

A/C NO

(Dealing Assistant) Pay



CFAO